



MROQC Executive Committee: Roles & Expectations

The Executive Committee (EC) is the governing body of the MROQC CQI, with authority for all policy and reporting decisions. EC Members voluntarily provide input, critical feedback and decision making to the Coordinating Center Leadership team on all aspects of short- and long-term issues that are presented to the Consortium.

The EC is comprised of 13 consortium members. Seven are members of the coordinating center leadership team: the director, the two co-directors, the program manager, the assistant program manager, and the MROQC statisticians. Three members are represented by consortium clinical champions*, one physics lead, one site administrator, and one clinical data abstractor (CDA). The four non-coordinating center clinical champion and physics lead members rotate on three-year terms; the site administrator and CDA rotate on two-year terms.

*The EC will maintain non-coordinating center membership representation from at least one large practice (4 or more physicians) and two small practice (3 or less physicians) facilities for the clinical champion role.

Roles & Expectations:

- The EC monitors CQI needs and activities between tri-annual collaborative-wide meetings and assists in determining the agendas for tri-annual meetings.
- EC Members are expected to highlight their work and their center by presenting at the tri-annual collaborative-wide meetings as needed.
- Participation in the MROQC Working Groups is strongly encouraged.
- The EC will review and approve all data requests and/or publications involving MROQC data.
- Members of the EC may also submit concepts and be involved with the development of publications.
- In addition to the CQI meeting requirements, the EC members will participate on a bimonthly conference call (the fourth Friday of every other month)-and more as needed. An attendance rate of 75% is expected for the bimonthly calls.
- Email work is anticipated and timely response is expected (approval, disapproval, feedback, etc.).